



EXECUTIVE DIRECTOR

Join the “Community Alliance for Accessible Treatment” (CAAT) as our Executive Director and lead our community-based organization in advancing access, equity, and social justice amongst racialized and marginalized communities living with and impacted by HIV/AIDS. We are at an exciting phase in our organizational history and are seeking a dynamic leader to help us further our mission and work towards stigma reduction, building inclusive communities, and advancing leadership of people living with HIV/AIDS.

As the CAAT Executive Director, you will work closely with the Co-Chairs and the board of directors to implement CAAT's strategic priorities, oversee budgets, funding proposals and reports, and supervise a small staff team to ensure effective coordination and administration of the program activities including planning, development, and evaluation. You will be responsible for the ongoing analysis and assessment of systems (operations and procedures) and for the day-to-day delivery of high-quality programs.

As a CAAT ED, you should be able to work effectively with people of various cultural, age, and economic backgrounds, have excellent verbal and written communication skills in English, experience in social marketing, public education, grant writing, and community-based research, and experience in direct client social/health services with a demonstrated understanding of the social determinants of health.

The CAAT Executive Director is required to work in ways that are respectful and inclusive of all services users, staff and volunteers and that promotes the mission and values of CAAT. This includes commitments to the greater involvement and meaningful engagement of people living with HIV/AIDS (GIPA/MEPA), anti-oppression, anti-racism, anti-discriminations against sexual minorities, harm reduction and commitments to equity and social justice.

Other qualifications include:

- Post-secondary degree in social or health science or equivalent or more than 5 years of managerial experience in the HIV/AIDS sector
- Demonstrated knowledge and commitment to GIPA/MEPA, harm reduction, social justice and anti-racism/anti-oppression principles and practices
- Knowledge and work experience on HIV and immigration issues
- Experience in project management and staff supervision
- Demonstrated success in coordinating projects involving multiple stakeholders
- Ability to be self-directed and be accountable to team process

- Excellent verbal and written communication skills in English
- Experience in social marketing, public education, grant writing and community-based research
- Experience in direct client social/health services and demonstrated understanding of the social determinants of health
- Ability to work collaboratively within and across teams
- Ability to work effectively with people of various cultural, age and economic backgrounds
- Lived experience with HIV/AIDS, immigration and refugee system is an asset

This is a full-time permanent position based in Toronto with a salary range of \$72,000-\$87,000 annually plus benefits. If you are interested in joining our team, please submit your resume and cover letter by June 14, 2023, to the online link. It will take approximately 5 minutes to complete the process and upload your resume.

We are committed to promoting accessible recruitment as outlined in the Accessibility for Ontarians with Disabilities Act. We will attempt to accommodate persons with a disability in an appropriate and effective manner throughout all stages of the recruitment process. Accommodations will be provided upon request. We thank all applicants for their interest in this position; however, only those selected for an interview will be contacted. If you are selected for an interview a full job description of all the duties and responsibilities will be sent to you.

Join us in making a difference in the lives of those living with and impacted by HIV/AIDS.