



Improving the Sexual Health of East & Southeast Asians

JOB POSTING

SUPPORT PROGRAM COORDINATOR

Application Deadline: Friday, April 7, 2023 (11:59 p.m.)

Hours: 28 hours/week

Interview Date(s): April 12-13

Compensation: \$25/hour + health benefits

Starting Date: Immediately

Responsibilities

- Coordinate, implement, and evaluate Support Program for people living with HIV/AIDS (PHAs) and their families
- Provide client services including lay-person counseling, non-clinical case management, service advocacy, referral, coordination of practical assistance and services, health promotion activities, and client social
- Network and outreach to organizations, existing network, health institutes
- Engage PHAs in capacity building
- Supervise, support, and evaluate volunteers
- Keep program statistics, and clients' files in good order and up to date
- Collaborate with other ACAS programs to promote GIPA/MEPA (Greater Involvement of People Living with HIV/AIDS/Meaningful Engagement of People Living with HIV/AIDS))

Qualifications

- College or university education or 2-3 year work experience in social work, social services
- Familiarity with or lived experience in the East and Southeast Asian gay, bi-sexual men communities, especially with issues faced by PHAs
- Fluent in Mandarin or Cantonese is a must
- Thorough understanding of AIDS stigma and discrimination, LGBTTIQ issues, healthy sexuality, mental health, and harm reduction principles and practices
- Experience in non-clinical case management and available health resources in the GTA
- Strong program management, community development, and volunteer management
- Excellent interpersonal, communication and organizational skills
- Self-directed, willingness to work flexible hours
- Demonstrated commitment to anti-homophobia, anti-oppression, and healthy sexuality principles
- Ability to work as part of a team and independently
- Computer skills: MS Office, and social media (an asset)

Please send a cover letter, resume with 2 references by email to:

Subject: Support Program Coordinator Job
Hiring Committee - Asian Community AIDS Services
Email: officeadmin@acas.org

We regret to inform you that we will only contact candidates selected for interviews.

ACAS supports employment equity, People from the East and Southeast Asian Canadian communities, people living with HIV/AIDS are encouraged to apply.